

## **Shelter Island Educational Foundation, Inc. GRANT APPLICATION INFORMATION**

### **General Policies**

The Educational Foundation will award grants to not-for-profit institutions and to individuals such as teachers, administrators, parents, students, and community members for projects in the areas of technology, environmental studies, the arts and humanities, professional development, sports, scholarship, citizenship, and career and personal development. The funding is made directly to the institution providing the service.

Projects must provide, or make possible, educational experiences beyond those available in the normal school curriculum and funded by the school budget, which will inspire the participants and enrich their futures. Education is defined here as academic enrichment and improvement. It includes the development of the ability to express oneself, to develop social awareness, and to problem solve.

### **Categories of Grant Applications:**

**Institutional Projects** - Limited to not-for-profit organizations

**Individual Projects** - In Fellowship, Scholarship and Independent Study

The Foundation will consider grant applications for amounts up to **\$2,000 for Institutional Projects** and up to **\$2,000 for Individual Projects**.

### **Application forms are available at:**

Shelter Island School  
Superintendent's Office  
33 North Ferry Road

Shelter Island Public Library  
37 North Ferry Road

and online at: **[www.ShelterIslandEdFoundation.org](http://www.ShelterIslandEdFoundation.org)**

Applications, along with recommendations and essay, must be completed and mailed to the Shelter Island Educational Foundation, Inc., Attn: Grants Committee, PO Box 1950, Shelter Island, NY 11964 by **Monday, April 9** in order to be considered. All applications must be made on the Educational Foundation's form. Incomplete applications or invalid application forms will not be considered. Applications should be as concise as possible and supporting documentation limited. A member of the Grants Committee may contact the applicant if additional information or materials are required. In judging applications, preference will be given to those who apply for off-Island experiences that, in the opinion of the Grants Committee, offer the most challenging and creative possibilities.

# **Shelter Island Educational Foundation, Inc.**

## **Application Guidelines**

### **General Principles**

Grants will be considered for projects that meet the Shelter Island Educational Foundation's goals as stated in the following mission statement:

***The mission of the Foundation is to pursue, create, and provide excellent educational opportunities that enhance, inspire, and broaden the horizons of our children and the community.***

***The Foundation seeks to go beyond the boundaries of local school district budgetary obligations and geographic isolation, augmenting the resources of individual teachers, family and community and nourishing our unique island heritage.***

### **Institutional Projects**

- Grants will be limited to a maximum of \$2,000 each. If the project cost exceeds the amount for which the application is made, the applicant must assure the Grants Committee that the additional funds required for the project have been encumbered.
- The application must be made by, or on behalf of, a tax exempt institution for the benefit of a specific group of children, eg: grades Pre-K to 12th grade, pre-school, etc.
- The described project must provide the children in the defined group with the opportunity for growth in terms of our mission statement and the general principles stated above.
- The project should benefit a group, as a whole, rather than any particular member of a group.
- Grants may be made for institutional equipment that has been approved by the institution.
- Grants may be contingent on the requesting institution providing matching funds.

## **Individual Projects**

- Grants will be limited to a maximum of \$2,000 each. Payments will be made directly to the program provider. No payments will be made for travel expenses to and from the project or for pocket expenses.
- Grants **will not** be made for equipment (see Institutional Projects)
- Grants **will not** be awarded for college scholarships.
- Applications must be made by, or on behalf of, children from pre-school to 12<sup>th</sup> grade.
- Applications will be judged, to a substantial extent, on the applicant's personal characteristics (e.g. enthusiasm, sincerity), as well as the suitability of the project to the applicant and seriousness of its purpose. Therefore, the applicant's response to how he/she will benefit from the project will be a significant factor in the selection process.

In the case of a pre-school applicant, the primary criteria will be the extent to which the proposal will benefit the pre-schooler in his/her future growth as an individual.

**Successful applicants must return an evaluation of their experience to the Educational Foundation within three weeks of completion of the project. Participants are also responsible for a presentation at the Annual Meeting of the Educational Foundation in November.**

***The Shelter Island Educational Foundation will be accepting individual and institutional grant applications for programs and projects taking place in the summer and fall of 2012. Please take note of the following application schedule***

**Grant Processing Schedule – Spring 2012**

For programs and projects taking place in the Summer and Fall of 2012

March 12 (Monday)	Grant applications are available to download and complete from the Educational Foundation website: <a href="http://www.shelterislandeducationfoundation.org">www.shelterislandeducationfoundation.org</a> .  Grant applications (hard copies) are available at the Shelter Island School and the Shelter Island Public Library
April 9 (Monday)	Grant application due. <b>Applications must be postmarked by Monday, April 9</b>  MAIL ALL APPLICATIONS TO: <b>Shelter Island Educational Foundation, Inc.</b> <b>P.O. Box 1950</b> <b>Shelter Island, NY 11964</b>
April 9 - April 30	Applicants interviewed (if necessary)
April 30 (Monday)	Applicants will be informed of decisions and Grant awards will be made available